

DTE Energy



DTE Energy Supply

Ohio Gas SCO Customer Service
414 South Main Street, Suite 200
Ann Arbor, MI 48104

Instructions for Submitting Tax Exemption Certificates to DTE Energy Supply

In order for us to be able to stop charging you sales tax, you need to provide us with a sales tax exemption certificate (see attached form).

Please complete the form and send it to:

DTE Energy Supply
Ohio Gas SCO Customer Service
414 South Main Street, Suite 200
Ann Arbor, MI 48104

Alternatively, you can e-mail a scanned copy [to DTESupply@dteenergy.com](mailto:DTESupply@dteenergy.com) or fax it to **734.887.4065**.

Please make sure to include your utility account number and phone number/email when submitting your form in case we have follow-up questions.

Once received by us, future bills will reflect your tax exemption. Refunds on sales tax already paid can be claimed from the Ohio Department of Taxation.

If you have any questions please contact our customer service hotline at 866.807.2209 during our business hours (8 AM - 5 PM, Monday - Friday).

To be filled out by customer

Name: _____

Utility: _____

Account number: _____

Phone number: _____

Email: _____

Sales and Use Tax Blanket Exemption Certificate

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from:

DTE Energy Trading, Inc., dba DTE Energy Supply

(Vendor's name)

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchase, or both, as shown hereon:

Purchaser must state a valid reason for claiming exception or exemption.

Purchaser's name	
Street address	
City, state, ZIP code	
Signature	Title
Date signed	
Vendor's license number, if any	

Vendors of motor vehicles, titled watercraft and titled outboard motors may use this certificate to purchase these items under the "resale" exception. Otherwise, purchaser must comply with either rule 5703-9-10 or 5703-9-25 of the Administrative Code. This certificate cannot be used by construction contractors to purchase material for incorporation into real property under an exempt construction contract. Construction contractors must comply with rule 5703-9-14 of the Administrative Code.